**RFP Response Completion Checklist**

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|[ ]  Cover Letter (Signed) |
|[ ]  Form B1 Qualifications & Proposal |
|[ ]  Form B2 PV Cost Proposal (PDF Format, Signed) |
|[ ]  Form B2 PV Cost Proposal (Excel Format) |
|[ ]  Form B3 Exceptions to the RFP |
|[ ]  Form B4-1 Worker’s Comp Certificate |
|[ ]  Form B4-2 Non-Collusion Declaration |
|[ ]  Form B5 RFP Response Checklist (This Document) |
|[ ]  Proof of Bonding/Ability to Obtain Bonding |
|[ ]  Class B License & other Licenses |
|[ ]  Proof of DIR Registration/Fee Payment |
|[ ]  Proof of Insurance |
|[ ]  Detailed Schedule |
|[ ]  Screen Shots of Monitoring Software |
|[ ]  Example of Performance Reporting |
|[ ]  Actual Production Data from an Operating Site |
|[ ]  Proposed O&M Terms |
|[ ]  Proposed Performance Guarantee |
|[ ]  Proposed Warranty |
|[ ]  Equipment Datasheets, Specification & Warranties |
|[ ]  Firm and financing partner audited financial statements |