



## AMERICORPS DISCOVERY FELLOW

At Ocean Discovery Institute we use science to engage young people from urban, underserved backgrounds and empower them to transform their lives, their community, and ultimately our world as science and conservation leaders. We've received the Presidential Award for Excellence in Science, Mathematics, and Engineering Mentoring, and most recently we were recognized as a [CNN Hero](#).

The AmeriCorps Discovery Fellow will mentor, teach, and offer supports to students attending public schools in City Heights, empowering them to Believe, Achieve, and Lead in science and conservation.

As an [AmeriCorps Discovery Fellow](#) at Ocean Discovery Institute, you will gain professional skills in education, student management, nonprofit management, and science, as well as grow your network that will prepare you to take the next steps towards your future career.

### **Responsibilities/Deliverables:**

- Assist with delivery of hands-on STEM and conservation lessons, to students of all ages in the field and at the Living Lab.
- Assist in program coordination such as supply management, curriculum development, student management, and instructor support.
- Work with students and community in numerous roles (in-person mentorship, program instruction assistance, homework support, field trips) that increase engagement and support students on their path to academic success and beyond.
- Participate in adaptive programming (virtual program assistance, community engagement, and volunteer support) in continued response to COVID-19 safety guidance as needed.
- Support with org-wide activities that celebrate accomplishments and generate support for the organization.

### **Requirements:**

- College graduate with a bachelor's degree or some college completed and hoping to complete a degree.
- Proficient in Microsoft Office including Word, Excel, Outlook, and PowerPoint.
- Pass a fingerprinting / background check.
- Have reliable transportation, valid Driver's License, vehicle insurance, and clean driving record.

### **Qualifications:**

- Current U.S. Citizenship required for all AmeriCorps positions.
- Passion for, commitment to, and understanding of Ocean Discovery and AmeriCorps missions and service.
- Demonstrate a deep understanding of the community we serve, such as graduating from our programs, living in the community of City Heights, or living in or from a community similar to City Heights.
- Dedicated to the concept of promoting equal opportunity for young people from underserved urban communities of color.
- Ability to work as part of a team in a fast-paced, dynamic work environment.
- Interest in STEM, conservation, youth development, education, social justice, or non-profit fields.

### **Desired Skills/Experience:**

- Fluent in Spanish or Vietnamese; proficient written and verbal communication skills.
- 1<sup>st</sup> Aid/CPR Certified
- Health-conscious and good physical condition to work outdoors.

- Has experience with Ocean Discovery Institute, either as a program participant, or volunteer.

**Time Commitment:**

- Full-time and part-time positions available.
- One year of part-time service (approx. 20 hrs/week) or one year of full-time service (approx. 40 hrs/week).
- Open to work afternoons, evenings, and weekends

**AMERICORPS Contract:**

Each service contract includes the following benefits as set by AmeriCorps:

- Living Allowance.
  - Approximately \$12,750 (part-time) and \$25,500 (full-time) per year (subject to change) paid on a bi-weekly basis.
  - Subject to all applicable federal, state, and local income taxes.
- Segal Educational Award.
  - Approximately \$3,097 (part-time) and \$10,000 (full-time) for “Full-Year” (900 or 1,800 hrs) upon completion of each service contract.
  - Hours are a minimum for eligibility, full completion of the service year is required.
- Health Care Supplement.
- Potential for Student Loan Deferment.
- To learn more about AmeriCorps and the benefits highlighted above please visit:  
<http://www.nationalservice.gov/programs/amicorps> or contact site director, Chris Calderon, Notre Dame Mission Volunteers AmeriCorps @ [losangeles@ndmva.org](mailto:losangeles@ndmva.org) .

**Ocean Discovery Benefits and Provisions:**

- 1-2 weeks of time off (Dec. & Jan.).
- Annual uniform and dress code stipend.
- Possibility of 1-3 weeks paid hourly work (minimum wage) outside of existing role at the end of a service year.
- Career Access Mentorship Program to provide professional development and career exploration through 1:1 professional mentor.

**Start Date:**

September 1, 2023

**How to Apply:**

Submit resume, cover letter, and 2-3 professional references to [Jobs@OceanDI.org](mailto:Jobs@OceanDI.org).

(EEO Employer)